



BRITISH CYCLING FEDERATION, YORKSHIRE REGION

BYE-LAWS

- 1) The Region shall be known as the Yorkshire Region of the British Cycling Federation. Its territory shall be as defined by the British Cycling Federation and its membership shall be defined as those domiciled within those boundaries.
- 2) The Region shall be bound by the Memorandum and Articles of Association together with the Bye-laws of the British Cycling Federation, herein after referred to as the Rules. No Regional bye-Law shall conflict with or compromise the Rules.
- 3) The management of the region shall be vested in the Regional Board, which shall be elected at the Region's Annual General Meeting. Elected members of this Board shall comprise; Chairman, General Secretary, Treasurer, Web Master, Press Officer and up to 12 others. The Regional Board shall also include the following Ex-Officio British Cycling Employees who shall not be permitted to vote: The Regional Development Manager, the Regional Recreation Manager, the Regional Event Officer.
- 4) The Regional Board shall appoint a Regional Competition Administrator, who shall be engaged by an annual Contract of Service. Such appointment shall not affect the individual's rights to gain election to the Regional Board and shall not be construed as a contract of employment.
- 5) The Regional Board shall hold a minimum of four meetings per annum in addition to the Annual General Meeting, The Mandate Meeting and any Extra Ordinary General Meeting as may be called.
- 6) At each Board Meeting reports shall be received from: The Treasurer, the Event's Workgroup (to include a financial report), the Regional Competition Administrator and the British Cycling Employees indicated in Bye-Law 3.
- 7) Any Board Member not attending three consecutive meetings of the Board without adequate explanation may have their position on the Board terminated.
- 8) No member shall be nominated/elected to/for a position on the Board unless present at the meeting or having previously indicated in writing their permission for such nomination/election to be made.
- 9) The Board shall establish an Events Workgroup, the control of which shall be vested in the Region. The Chair of the workgroup shall be elected by its members. The Workgroup shall meet on a regular basis and shall minute the contents of such meetings.
- 10) The Regional Board shall be entitled to establish any workgroup, sub-committee or sub-groups as it sees fit on either a task specific or geographical model. Any such body shall not, however, gain any additional rights beyond its reporting role to the Board. Any assets accrued by such Workgroup, sub-committee or sub-groups shall be wholly vested in the Region and shall be the subject of an annual financial report to the Regional Board.
- 11) The Region shall nominate annually National Councillors in accordance with the provisions of the Federations Bye Laws.

- 12) The Region may, by a process of written nomination and subsequent agreement at its Annual General Meeting, introduce additional Bye Laws. Any such Bye Laws must be ratified by the BCF Executive Board and shall not, however, contravene the following; Memorandum and Articles of Association, Bye Laws and Technical Regulations of the Federation.
- 13) The Region shall promote a clear Equity Policy and shall not discriminate in terms of colour, creed or gender.
- 14) The Regional Board shall be entitled to establish a Regional Levy, to be imposed upon each entrant to events sanctioned within their territory. Any proposed change to such levy shall be established at each Annual General Meeting.
- 15) The Region shall actively encourage a balanced events calendar. This shall include Regional Championships across as wide a range of disciplines as possible.
- 16) In the event of conflict in fixing dates for the calendar of events for the forthcoming season, any event, which has been satisfactorily promoted for the previous two years, shall be given priority for the corresponding date when applications are made for the forthcoming season.
- 17) Where an individual, club or organisation borrow or hires equipment belonging to the Region, it shall be held in trust to keep safe such equipment and to return in same condition as when possession was taken, excepting reasonable wear and tear. Any deterioration or loss beyond such limits shall be made good at the expense of the borrower/hirer.
- 18) It shall be an offence for an individual club or organisation to retain any item(s) of property belonging to the Region beyond the date specified upon issue or a reasonable period as may be subsequently agreed by the Board. In such circumstances of late return, the Board reserves the right to charge the borrower for any loss and expense which may have occurred and/or take disciplinary action against the party involved.
- 19) Elected Members of the Regional Board and its Events Workgroup shall be entitled to claim reasonable travel expenses for the attendance of such meetings in accordance with the mileage rate published by British Cycling.
- 20) The Region shall establish a bank account in the name of British Cycling Yorkshire Region and the mandated signatories to that account shall be the Chairman and Treasurer who shall be the nominated recipient of the bank's statements.
- 21) The Events Workgroup shall establish a bank account in the name of BC Yorks Events and the mandated signatories shall be the Regional Chair and no more than two members of the Regional Board, so approved by that Board, which shall also nominate the recipient of the bank's statements.